

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Monday, January 27, 2025**

**5:45 P.M.**

**Administration Building – Boardroom**

**Minutes**

Meryl W. Ben-Levy, President  
Michael Levine, Vice President  
David Dubner - Arrived at 6:00pm  
Alison Gilbert  
Robert Koonin  
David Seinfeld

**ALSO PRESENT**

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk

**ABSENT**

Karina Báez	Assistant Superintendent for Elementary Education
Leigh Minsky	
Devin Sakaria	Student Delegate

**5:45 p.m. - Board of Education Meeting**

Ms. Ben-Levy called the meeting to order at 5:49 p.m.

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept the Treasurer's Report for November 2024 (**Attachment T**)

**Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 5-0 (Messrs. Dubner and Minsky absent), to accept the Treasurer's Report for November 2024.**

Ms. Ware updated the Board on the status of the district's finances.

Recommendation to accept the Claims Auditor's Report for December 2024

**Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 5-0 (Messrs. Dubner and Minsky absent), to accept the Claims Auditor's Report for December 2024.**

Recommendation to accept the minutes from the following meeting:  
December 18, 2024

**Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 4-0, (Messrs. Dubner and Minsky absent, Mr. Koonin abstained) to accept the minutes for December 18, 2024.**

### **Board President's Comments**

Ms. Ben-Levy wished everyone a Happy New Year. Ms. Ben-Levy stated, "She has a good feeling that this is going to be a good calendar year and school year." She spoke of the members of the Board of Education and Administration as the governance team of the District and that she is very optimistic of what this team will accomplish for the next budget year.

### **Superintendent's Comments**

Ms. Brown saved her comments for the 2025-2026 Budget presentation.

### **Student Delegate's Comments**

Mr. Sakaria was not in attendance this evening due to a prior OCC obligation.

### **Discussion Item:**

Superintendent's 2025-2026 Draft Budget

Ms. Brown presented the draft budget. A PowerPoint presentation: "*Budgeting with Purpose: Clear Strategies for a Resilient Tomorrow*" Ms. Brown stated; "this is a very preliminary budget" as there are many factors that will affect the budget. This budget was created based on the goals of the Board of Education.

Ms. Brown outlined some of the challenges facing the district that include; unfunded state mandates; possible reduction in interest rates; reduction in State Aid.

She outlined mandatory increases that will affect the budget: contributions to TRS and ERS, Health insurance, FICA/Medicare, NYSIR/insurance, Materials/Supplies/Equipment and Vehicles. She then spoke of the essential needs of the District that must be in this budget which include 1) Oil tank for the Middle School, 2) HVAC – High School Auditorium, 3) Facilities generator, 4) 3 new vehicles – 2 for maintenance and 1 for security, 4) Staffing increase due to enrollment and 5) the per pupil expense.

Ms. Brown spoke of strategic school budgeting to sustain growth and to meet our students' needs. These strategies will allow for long-term financial health and the educational priorities established by the Board of Education goals.

### Anticipated Grants

Ms. Brown outlined three anticipated grants that the district has been awarded from Nassau County and New York State. These grants are due to the relentless work of Ms. Ben-Levy requesting financial assistance to offset monies in the budget.

The following grants have been awarded and will be used to offset the cost of the following:

- 1) Nassau County Legislator Samantha Goetz - \$125k - High School Security booth.
- 2) NYS Assemblymember Charles Levine - \$250K -High School Tennis Courts.
- 3) NYS Assemblymember Gina L. Silletti - \$200k – Middle School Generator

### Capital Work

The transfer of \$1,650,000 will allow the district to complete capital projects. Proposed capital projects include Upgrades to the High School Auditorium (HVAC unit, Curtains, Projector screen, Stage/Audience lighting and seat repairs), Upgrades to the Hilltop Academy building, Maintain the Middle School tennis courts, and build a baseball field at Harbor Hill.

### Staffing

Elementary Schools decrease of 1 Teacher – increase of 1 Teacher Assistant  
Middle School increase of 2.3 Teachers  
High School – to be determined  
Pupil Personnel Services – increase of 1.6 Teachers and 1 Teacher Assistant  
Facilities increase of 1 Groundskeeper  
Transportation increase of 1 Mechanic

### Technology

The following items are proposed:

- High School Auditorium sound system upgrade
- Phone and Desktop computer upgrades district wide
- Update equipment for the PLTW lab
- Lexmark digital testing solution to replace Scantron

- Data Center network infrastructure upgrades
- Security Camera upgrades districtwide to replace older analog cameras
- New Chromebooks for Kindergarten and eighth grade students as well as replacements.
- Explore ParentSquare communication System to replace Blackboard connect and Smores emailing system
- Replace over 20 Epson projectors with BenQ's interactive TV's

#### PE/Health/Athletics

- MS Girls flag football – anticipating Section 8 approval
- New Uniforms
- Explore Health Education – Grades K and 5

#### Curriculum and Instruction

Mr. Goldspiel, Assistant Superintendent for Secondary Education, presented the following proposed K-12 curriculum and instruction for the 25-26 school year:

#### Elementary

- Based on the Science of Reading
  - AI Decodable Story Creator Grades 1 and 2
  - Writing Curriculum for ELA
  - Khanmigo
  - Teaching Tolerance and Acceptance Through History
    - Enhancing Holocaust Education
- Go Math Connect Curriculum Updated
- Expand Book Clubs to grade 3 & 4
- Explore Science Curriculum K-5
- Incorporate AI ethics and implementation into the Technology curriculum

#### Middle School

- Foundation of Business and Applied Mathematics
- Mandated Grammar Fundamentals 8
- The RMS Experience to incorporate the ethics of AI

#### High School

- AP Human Geography
- English 1 Grade 9
- Contemporary Literature Honors Grade 12
- 21<sup>st</sup> Century Classes
  - AI - Mastering AI: The power of Prompt Engineering
  - Pre-Vet: Animal Care in Action!
  - Hydroponics: Growing the Future!
  - Design your Brand: Adobe Illustrator for Content Creators

- PE-Yoga
- Peer Coaching
- Podcasting 3.0

Budget Calendar

Ms. Brown reviewed the dates of the budget calendar.

- 1/27/25 Presentation to the BOE of Superintendent’s Budget draft proposal
- 2/13/25 Budget Meeting
- 3/01/25 Tax Levy Limit to Office of the Comptroller
- 3/20/25 Board of Education Budget Meeting
- 4/01/25 First Legal Notice published
- 4/10/25 Board of Education Budget Meeting – Adoption of Proposed Budget
- 4/11/25 Property Tax Report Card due to State Education Department (SED)
- 5/08/25 Budget hearing
- 5/20/25 Annual meeting and Budget Vote

Budget – to – Budget

Ms. Warren, Assistant Superintendent for Business and Administration presented the 2025-2026 budget – to –budget increase of 3.98%. In addition, the current Tax cap and lower State Aid will have an impact on this budget. The goal of the budget is to budget as close as possible to the actual expenses. As of now, the increase of the tax levy limit will be higher than 2%.

2 Year State Aid Comparison

Ms. Warren explained that this year our State Aid will decrease by \$305,162 a decrease of 2.69%.

Summary

- Budget Year - 24-25 \$132,567,710
- Draft Proposed Budget 2025-2026 \$137,844,315
- Budget – to – Budget increase \$5,277,145 (3.98%)

On behalf of the Board of Education, Ms. Ben-Levy thanked Administration for the budget presented this evening.

**PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district’s business and provide for public Board deliberations. Thank you

No public comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0 (Mr. Minsky absent), to approve the agenda and agenda addendum as consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0 (Mr. Minsky absent), to adopt the agenda and agenda addendum as consent agenda.

**ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board’s official action and does not become part of the official record.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3. Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

**Addendum**

**P.1 Professional**

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
18	Iris Ziporkin	Resignation for the Purposes of Retirement	Teacher	EH		6/30/25 last day of employment		
19	Diane Triebe	Resignation for the Purposes of Retirement	Teacher	MS		6/30/25 last day of employment		

20	Jonathan Lass	Resignation for the Purposes of Retirement	Teacher	MS		6/30/25 last day of employment		
21	Kathleen McShea	Resignation for the Purposes of Retirement	Teacher	HTS		6/30/25 last day of employment		
22	Corey Marx	Resignation	Teacher	HS		8/31/25 last day of employment		
23	Roberto Trigoso	Appointment	In-Service Instructor (not to exceed 2 hrs.)		1/28/25	6/30/25		\$80 (paid by Teacher Center Grant)
24	Nancy Boyd	Appointment	In-Service Instructor (not to exceed 8 hrs.)		1/28/25	6/30/25		\$80 (paid by Teacher Center Grant)
25	Georganna Ianniello	Appointment	After School Instructional Teaching - Mock Trial	HH	1/28/25	6/30/25		Per RTA Contract
26	Priscilla Levy	Appointment	After School Instructional Teaching - Mock Trial	HH	1/28/25	6/30/25		Per RTA Contract
27	Betina Puliafico	Appointment	After School Instructional Teaching - Mock Trial	EH	1/28/25	6/30/25		Per RTA Contract
28	Mollie Newman	Appointment	After School Instructional Teaching - Mock Trial	EH	1/28/25	6/30/25		Per RTA Contract
29	Pamela Martinez	Appointment	Lunch Duty Stipend	MS	1/28/25	6/30/25		Per RPA Contract
30	Ellen Litman	Substitute Appointment	Per Diem Substitute Teaching Assistant		1/28/25	6/30/25		\$120/day
31	Julianna DeAngelis	Appointment	Spotlight Costumes	MS	9/1/24	6/30/25		Per RTA Contract
		Delete #15 on Orig. P.1						

## P.2 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary

12	Yumilda Rodriguez	Resignation	Monitor	EH		1/21/25 (last day of employment)		
13	Salvatore Calta	Resignation from Position	Cleaner PT	HS		On or about 2/2/25* (last day in position)		
14	Salvatore Calta	Probationary Appointment	Cleaner (R.Vilato)	HH	On or about 2/3/25 *			Grade 2/Step ENT, Per RCBDMA Contract
15	Eduard Tejada	Probationary Appointment	Maintainer (R.Gaudio)		On or about 2/24/25*			Grade 5/Step 1, Per RCBDMA Contract
16	William Tassone	Appointment	Security Aide-Hourly (New)		On or about 2/3/25 *			\$28.00/hour
17	Michael Leh	Revise #2 on Original P2-Resignation for the Purposes of Retirement	Custodian	HH		3/31/25 (last day of employment)		
		Delete #7 on Orig. P.2						

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Hofstra University  
Services: 2025 Roslyn Middle School graduation at David S. Mack Sports Complex on June 26, 2025  
Fees: Total estimated to be \$17,651.98  
(Agreement is subject to both review and approval by district counsel and the governor’s executive order regarding public gatherings and state and local conditions)
- (ii) Contractee: Commack Union Free School District  
Services: One (1) student from Commack to attend Roslyn Public Schools

(January 28, 2025 through June 27, 2025)

Fees: Total estimated to be \$43,916.66 prorated (Roslyn to receive)

Recommendation to **amend** the following contract (iii) which was approved by the Board of Education on June 6, 2024 (item B.1. (iii)) and first amended on September 12, 2024 (item B.1. (iv)):

- (iii) Contractor: The ELIJA Farm, Inc.
- Services: Participation in their Community Supported Agriculture Program for the summer and school year 2024-25
- Fees: Total estimated to be ~~\$12,125.00~~ \$10,925.00 (\$4,125.00 for summer (\$375.00 per day x 11 session days); ~~\$8,000.00~~ \$6,800.00 for the school year (~~32~~ 23 sessions at \$250.00 per session and 7 sessions between December 20, 2024 and February 14, 2025 at a reduced rate of \$150.00 per session))

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

**B.3.** Recommendation to approve **2024-25** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6500-801	FIELD TRIP EXP- M BAND	\$6,308.20
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$2,863.00
2850-448-09-9000-901	FIELD TRIP EXPENSES – MS	\$ 508.30
	<b>Subtotal</b>	<b>\$9,679.50</b>

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$9,679.50
	<b>Subtotal</b>	<b>\$9,679.50</b>

REASON FOR TRANSFER REQUEST: To cover costs associated with travel for marching band and local club trips.

**B.4.** Recommendation to approve a payment in the amount of \$49,114.02, to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 11/30/2024.

**B.5.** Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #S	Inv #
\$127.18	HS Reimbursables	2110-245-08-24HS	H24-00132	R9

\$136.81	HS Reimbursables	2110-245-08-25OT	H25-00042	R03-R
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- B.6.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

Harbor Hill Oil Tank Replacement Allowance Authorization #1, PCO #2: Island Pump & Tank, LLC. Proposed Change Order #2 (Harbor Hill Oil Tank Replacement) for the replacement of two (2) steel manhole covers (fill sump and piping sump) with Fibrelite FL100 series composite type. The total cost of this work is not to exceed \$2,113.00. It will be funded through the existing construction allowance.

- B.7.** Recommendation to set the standard mileage rate for the business use of employee-owned vehicles at 70 cents per mile (IRS rate) effective January 1, 2025 in accordance with IRS announcement 2024-312 and Board of Education Policy. [This is an increase from the 2024 rate of 67 cents per mile] **(Attachment B.7.)**
- B.8.** Extraclassroom Activity Treasurer Reports **(Attachment B.8.)**  
 High School, November 2024  
 Middle School, November 2024
- B.9.** Recommendation to accept, pursuant to receipt by Craig Johanson, Roslyn Middle School Principal, a grant from North Shore Animal League America as part of their Mutt-i-grees Global Ambassador Program, in the amount of \$500.00, to be appropriated to 2110.450.09.1500.901 to be used for future Family and Consumer Sciences projects, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy. **(Attachment B.9.)**
- B.10.** Recommendation by Sherry Ma, East Hills Principal, to declare as surplus the attached item which is no longer of use in the district and cannot be repaired. It is suggested that this item be discarded. **(Attachment B.10.)**
- B.11.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached items which are no longer operational or upgradable and have outlived their useful life. These items will be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.11.)**

## **CURRICULUM AND INSTRUCTION:**

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 26, 2024, December 4,10,19 and 20, 2024; January 7 and 8, 2025.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 12,14,15,18,19,20,22,25,26, 2024, December 3,4,5,6,9,10,11,12,13,16,17,19 and 20, 2024, January 6 and 8, 2025.
- C&I.3** Recommendation to approve 1 student to attend the National Association for Music Education Eastern Division Honors Ensemble Festival in Hartford, Connecticut from April 24, 2025 through April 27, 2025 at an estimated cost to the district of \$700.00.
- C&I.4** Recommendation to approve 4 chaperones and 25 students to attend the WGI Winter Guard Championships in Dayton, Ohio from April 2, 2025 through April 6, 2025 at an estimated cost to the district not to exceed \$6,609.00. [Total cost of trip is not to exceed \$32,136.23, Student contribution is \$25,527.23; district contribution is not to exceed \$6,609.00].
- C&I.5** Recommendation to approve Frank Mauriello to attend the NYS Field Band Conference-Meeting in Syracuse, New York from March 11, 2025 through March 12, 2025 at an estimated cost to the district not to exceed \$769.01.

## **BOARD OF EDUCATION:**

- BOE.1 BE IT RESOLVED** that the Board of Education hereby adopts the 2025-2026 School calendar presented to the Board of Education by the Superintendent of Schools. (**Attachment BOE.1**)
- BOE.2 BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby adopts the Two-Year Plan of Service for Special Education for the period from September 2024 through September 2026 in accordance with Section 200.2 (c) of the Regulations of the Commissioner of Education.
- BOE.3 WHEREAS**, the Board of Education of the Roslyn Union Free School District requested proposals for universal prekindergarten services for the 2025-2026 school year;
- WHEREAS**, the School District opened the proposals received in response to its request on December 18, 2024;
- WHEREAS**, the School District Administration reviewed and evaluated the proposals submitted in response to the School District's request for proposals;

and

**WHEREAS**, based upon said review and evaluation of the proposals, the School District Administration recommends that the Board of Education of the Roslyn Union Free School District award a contract to Growing Tree Nursery School.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District authorizes the School District to enter into contract with Growing Tree Nursery School in accordance with the terms and conditions of the School District's request for proposals subject to the preparation of an agreement by counsel.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the Board of Education of the Roslyn Union Free School District authorizes the Board President to execute such agreement on behalf of the Board of Education of the Roslyn Union Free School District.

**BOE.4 BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby authorizes the District to enter into an agreement with Mercury Public Affairs, LLC for consulting services ("Agreement"), subject to the terms of a formal written agreement to be reviewed by District counsel;

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Board President to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education.

## **Public Comments #2**

No public comment.

**Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 6-0 (Mr. Minsky absent), to approve the Personnel Agenda Items P.1- P.3 (Addenda P.1 and P.2), Business/Finance Agenda Items B.1 – B.11, Curriculum and Instruction Agenda Items C&I.1 – C&I.5, and Board of Education Agenda Items BOE.1 - BOE.4.**

## **Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Dubner, carried by a vote of 6-0 (Mr. Minsky absent), to adjourn at 6:42 p.m.**

**Respectfully submitted,**

*Nancy Carney Jones*  
**Nancy Carney Jones**  
**District Clerk**